



CityView Rental Housing: Empowering municipalities for safe and sustainable housing

CityView Rental Housing helps municipalities manage the strain of rising housing costs and interest rates by providing a comprehensive solution that ensures safe, sustainable housing for residents.

Streamline management

CityView Rental Housing enables municipalities to streamline all aspects of their rental housing program, from permitting and licensing to enforcement. Municipal staff can:

- Automate processes for inspection scheduling, compliance notifications and fee collection
- Easily access trend data for city management and council reporting
- Track rental housing activities in a central location accessible by all departments. This includes rental information, contacts, images, workflows and violations. Drop-down menus provide workflow-specific data, reducing errors and cutting down on manual data entry, thereby increasing efficiency for your team.

Automate processes

Managing renewals, fees and other administrative tasks is a breeze with CityView Rental Housing. You can auto-generate inspection deadlines, daily rosters and assignments based on specific criteria such as geography, fees or correspondence. When generating a daily inspections roster, the system easily includes links to all relevant rental information, accessible to inspectors whether they are at their desks or in the field.

Pre-built correspondence templates for applications and renewals make it simple to generate notices for property owners and residents.



We spoke with Administrative Officer for Ontario's Community Improvement Department, Douglas Sorel. The City has been using CityView Rental Housing since 2009.

Douglas attested to the effectiveness and ease of use of CityView Rental Housing:

"Preserving the existing housing stock is vitally important. We don't want to lose units due to disrepair or neglect; we want to maintain existing rental properties to help alleviate housing issues."

"Once the program is up and running, it's a breeze. If you use CityView for code enforcement or planning, you already know how to use Rental Housing."

"It just makes sense."

BENEFITS of RENTAL HOUSING

INFORMATION ACCESS

- Track rental housing activities in a central location
- Streamline data and reduce errors with workflow-specific data, available via drop-down menus
- Easily add custom data fields, related parcel information and locations
- Reference the entire status history of the rental property from the first page
- Easily assess trend data

AUTOMATION

- Auto-generate inspection deadlines, daily rosters, assignments based on geography, fees and correspondence
- Organize inspection activities
- Give inspectors access in the field

REPORTS AND LETTERS

- Generate all your rental housing correspondence quickly and easily
- Take advantage of preconfigured reports
- Make use of standard document templates with letters configured to your specifications

The screenshot displays the 'Rental Housing Application' interface. At the top, there's a header bar with fields for 'application number' (RF22000953), 'master project' (MF20220902855), 'classification' (Single Family), 'application status' (4 Year Compliance), and 'inspector' (Dale Ingram). Below this, the 'Rental Housing Application Details' section includes fields for 'building name' (recommended), 'number of units rented' (required, set to 1), 'entered by' (Eda Ingram), and 'entered on' (12/30/2022). The 'jurisdiction' is set to 'City of Ontario' and 'department' is 'Rental'. The 'Mailing Address' section has a search bar and fields for 'address line 1', 'address extra line 1', 'address extra line 2', 'city', 'state' (none), and 'zip'. The 'inspection notes' section includes 'assess fee date' (02/01/2023), 'inspection cycle base date' (12/30/2022), 'Last Notice' section with 'last notice and order date' (MM/dd/yyyy) and 'title of the last notice and order sent', and 'last notice date' (02/02/2023). Below this, there are two tables: 'Inspections' and 'Fees'. The 'Inspections' table has columns: Inspection, Assigned To, Date Scheduled, Unit Number, Start Time, End Time, Outcome, and Date Completed. It shows one inspection: 'Initial Inspection' assigned to 'Eda Ingram' on '01/30/2023' for 'Unit Number' 1, with 'Start Time' 8:00 a.m., 'End Time' 4:00 p.m., 'Outcome' 'Passed', and 'Date Completed' '01/30/2023'. The 'Fees' table has columns: Type, Quantity, Amount, Payable, Amount Paid, Paid, Amount Owning, and Date Paid. It shows two fees: 'Annual Fee (per unit)' with 'Quantity' 1, 'Amount' \$46.00, 'Payable' 02/01/2023, 'Amount Paid' \$46.00, 'Paid' 04/11/2023, 'Amount Owning' \$0.00, and 'Date Paid' 04/11/2023. The second fee is identical but with 'Date Paid' 03/11/2024.

Identify trends

With at-a-glance historical information for each property in your rental housing program, you can easily identify trends and present data to city management or city council. Trends such as inspection pass rates, compliance inspections and violations become clear, enabling informed decision-making.

CityView Rental Housing speeds up the renewal process and helps local governments track rental properties to ensure compliance, preserve housing stock and generate revenue through inspection fees.

A solution for every rental property

Whether you're managing short-term or long-term rental properties, CityView has the solution for you. Contact us today to learn more about how CityView Rental Housing can benefit your municipality. Email CityViewSales@harriscomputer.com or visit www.municipalsoftware.com.



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